



*Securing Success...*

## ORANGE ANGLICAN GRAMMAR SCHOOL

### POSITION DESCRIPTION

Title:	Teacher	Department Head:	Wendy Campbell
Department:	LOTE	Award & Level:	Teachers MEA 2021
Responsible To:	Faculty Coordinator	Status:	Part Time
Education:	<ul style="list-style-type: none"> <li>4 Year Bachelor of Education or equivalent</li> <li>Registered with NESA</li> <li>Right to work in Australia</li> </ul>	Key Relationships:	Faculty Coordinator, Teachers, Staff, Students & Parents
Position Summary	To lead and manage the LOTE teaching programme at Orange Anglican Grammar School in accordance with the school expectations		

### ROLE RESPONSIBILITIES

	Description
<b>Key Result Areas</b>	<ul style="list-style-type: none"> <li>Design interesting and engaging lessons for students with a wide range of learning abilities and styles with support from the Head of the Languages.</li> <li>Deliver high quality content holding student attention and interest, employing a variety of pedagogies.</li> <li>Participate in cross-curricular program design and implementation.</li> <li>Meet regularly with the Head of Languages to discuss class and student progress and achievement.</li> <li>Support and execute department programs and initiatives.</li> <li>Contribute to quality assessment tasks, programming and reports including outcomes and course outlines.</li> <li>Provide input into Information Booklets and Yearbook content for the department</li> <li>Organise assigned excursions, incursions and co-curricular programs.</li> <li>Represent the school in the local community and participation in relevant professional associations.</li> <li>Work collaboratively and contribute in a team environment.</li> <li>Foster the use and implementation of new technologies.</li> </ul>
<b>Key Capabilities</b>	<ul style="list-style-type: none"> <li>a high level of fluency and proficiency in Spanish language; written &amp; spoken.</li> <li>language teaching experience and the ability to teach at senior college level is desirable.</li> <li>Excellent interpersonal and communication skills, with the ability to motivate and inspire young people.</li> <li>a strong commitment to student welfare.</li> <li>outstanding teaching skills and appropriate tertiary qualifications.</li> </ul>
<b>Other</b>	<p>Participate in staff meetings and staff professional development activities.</p> <p>Participate in Co-curricular program and other duties as expected of a Senior School teacher.</p> <p>Carry out other duties as required by the Principal and other members of the Senior Executive</p>

### SELECTION CRITERIA

Character Attributes	Skills
<p><b>Faith:</b> Relationship &amp; commitment to Jesus Christ.</p> <p><b>Vision:</b> Commitment to Orange Anglican Grammar School and its vision.</p> <p><b>Loyalty:</b> Commitment and loyalty to the leadership of Orange Anglican Grammar School.</p> <p><b>Teamwork:</b> Ability to work collaboratively with colleagues.</p> <p><b>Maturity:</b> Spiritual maturity consistent in a pleasant, forgiving, non-judgmental, but assertive manner.</p>	<p>Skills:</p> <ul style="list-style-type: none"> <li>• Demonstrated ability to integrate technology into teaching and learning.</li> <li>• Capacity to differentiate the curriculum to meet the needs of a diverse range of students.</li> <li>• Ability to positively manage students' classroom behaviour.</li> <li>• Exercise leadership with integrity, loyalty and honesty</li> <li>• Commitment to ongoing evaluation and improvement.</li> <li>• Strong organisational skills.</li> <li>• Ability to maintain a high level of confidentiality and handle sensitive information appropriately.</li> <li>• <b>All staff must have a current First Aid Certificate and CPR certification</b></li> <li>• <b>WWCC</b></li> </ul>

### OH & S Responsibilities

All employees are responsible for Work Health and Safety (WHS) at OAGS and their duties include:

- Complying with all OAGS policies and procedures
- Working with due diligence and consideration to safeguard their own health and safety and the Health and safety of others
- Reporting any potential hazards, incidents or injuries to the OH & S Committee within 48 hours
- Complying with emergency and evacuation procedures.